

18 March 2024

To whom it may concern

Dear Sir/Mdm


Re: Reference Letter

It is my great pleasure to recommend Siti Hardiyanti Tanoto for her excellent performance working as a Guest Service Agent for Four Points by Sheraton Medan from 28 November 2022 until 19 March 2024. She has proved that she will be a valuable addition to any company.

Though I have known Ms. Siti for less than six months in my capacity as General Manager at Four Points by Sheraton Medan, she has shown positive work performance in good speed. Ms. Siti distinguished herself by consistently providing exceptionally guest service and guest experience to hotel guests during their stay with us. She is highly intelligent and has good analytical and communication skills. Based on the results, I would rank her as one of the best associates we have ever had.

If her performance in our company is a good indication of how she would perform in any organization she would join, Ms. Siti would simply be an extremely positive asset to your organization. If I can be of any further assistance, or provide you with any further information, please do not hesitate to contact me.

Yours sincerely


**FOUR
POINTS**
BY SHERATON
General Manager
Medan

Four Points by Sheraton
Medan
Jl. Gatot Subroto, No. 395
Medan, North Sumatera 20119
Indonesia
T 061 8050 1111 F 061 8050 1010
FOURPOINTS.COM/MEDAN